



**ICEA Executive Committee
Minutes
October 11, 2006
2:30 p.m. – 4:00 p.m.
3 South Grimes State Office Building**

Members: Jeff Lobas, Glenn Baughman, Jane Borst, Lana Michelson, Carol Nelson, Troy McCarthy, Kelly Hancock, Mary Nelson

Staff: Julie Curry, Barb Khal, Kelly Schulte, Marion Kresse, LauraBelle Sherman-Proehl and Jeannie Cox

DESCRIPTION

Call to Order from Chair, Troy McCarthy: Troy welcomed new members, Carol Nelson of Visiting Nurse Services and Kelly Hancock

Minutes: There was a motion to accept minutes with one correction.

Lead Agency Update: There were no updates.

Finance of Part C System and Self-Assessment Training: Brian Wilkes, Julie Curry and Dann Stevens will be verifying data gathered previously for the self-assessment tool. The information gleaned from the meeting was very beneficial.

Child Health Service Coordinator Module Training: 28 Child Health Service Coordinators have completed Module 3. Lead population training also was provided about how to support families with children who have been exposed to lead. Some agencies have identified more service coordinators who will need training.

Kelly is working with Health providers to pilot a tool to be used for a comprehensive evaluation of infants and toddlers from Health Services coordinator perspective. The following questions were discussed:

- Who can administer evaluation?
- What are their qualifications?
- How will staff be trained?
- What is the cost of the tools and protocols?

- Is there a tool that can be used across a variety of qualified personnel?

Health will consult with Child Health Specialty Clinics (CHSC) for selection of evaluation tools. CHSC may select a different tool for evaluation purposes. Health is looking to standardize evaluation and the processing of paperwork across the state. So procedures would be consistent in all regions. A suggestion was made that the Lead Agency describe in the Memorandum of Agreement how Health agencies will serve children with lead concerns and the evaluation process that will be used.

Family Survey Results: Results of the Iowa Family Survey (SPP Indicator #4) indicated favorable data: A. 75% of families report that early intervention services have helped the family to know their rights; B. 73% of families reported they can effectively communicate their children's needs; and C. 85% of families report they can help their children develop and learn. These percentages were significantly higher than the average of the other coupon states combined, A. 69%, B. 65%, and C. 78%. The results of the Survey could be used to market the positive results of Early ACCESS for children and families.

Referral concern: Iowa COMPASS is only referring families to the Regional Grantees and not to CHSC. The Lead Agency will review procedures and a need for corrective action.

State Funding: A copy of the Early ACCESS "Offer" that was submitted to the Governor's Council was distributed and reviewed by the committee. The "Offer" has not been altered for total dollars as presented at the previous ICEA meetings. There is a need for a "Talking Points" document to use with Council Members and their constituencies.

November 8th Agenda

- Evaluation and Assessment Committee presentation
- Final preparation of Council meeting and Orientation
- Changing Thursday evening orientation start time to 5:00 p.m. instead of 4:30

Sharing:

- Department of Public Health was funded for a prenatal screening grant. It has three parts: screening identification, professional development, and referral.
- Carolyn Nelson of Visiting Nurse Services is looking to hire staff from local public health dollars. The new staff will be working with children removed from home to make sure needs are met and a smooth transition occurs.

This may impact or change Early ACCESS services provided for children involved in CAPTA (Child Abuse Prevention and Treatment Act).

- Jeff Lobas and Glen Baughman-Maternal Child Health and National Mental Health Group are working together using a model developed by Joy Osofsky for mental health clinicians to support infant mental health practices (Birth – 5). License of Professional Healing Arts (LPHA) Professionals will be given support to understand this new concept and be able to make a mental health diagnoses, write a plan to remedy need, and to renew the order every six months.
- Mary Nelson attended a Mental Health Conference and discussed the availability of mental health services for very young children. A division Administrator will be selected by the November meeting.
- Troy McCarthy will be having his first annual “Buddy Walk” this weekend.

Meeting adjourned 4:30 p.m.